



DELMON ACADEMY
FOR COMPUTER & MANAGERIAL SCIENCES

TRAINING PLAN 2019

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www.delmonacademy.com

ENGLISH COURSES					
CODE	COURSE	HOURS	DATE	TIME	AMOUNT
DA001	NCFE Functional Skills Qualifications in English	45	2 JAN 2019	5:00 PM	BD 270
			9 FEB 2019	9:00 AM	
			9 MAR 2019	5:00 PM	
			20 APR 2019	9:00 AM	
			11 MAY 2019	5:00 PM	
			9 JUN 2019	9:00 AM	
			13 JUL 2019	5:00 PM	
			17 AUG 2019	9:00 AM	
			14 SEP 2019	5:00 PM	
			12 OCT 2019	9:00 AM	
			6 NOV 2019	5:00 PM	
15 DEC 2019	9:00 AM				
DA002	Basic English	45	5 JAN 2019	5:00 PM	BD 400
			9 FEB 2019	9:00 AM	
			16 MAR 2019	5:00 PM	
			20 APR 2019	9:00 AM	
			21 MAY 2019	5:00 PM	
			20 JUN 2019	9:00 AM	
			13 JUL 2019	5:00 PM	
			17 AUG 2019	9:00 AM	
			7 SEP 2019	5:00 PM	
			13 OCT 2019	9:00 AM	
			2 NOV 2019	5:00 PM	
15 DEC 2019	9:00 AM				

COMPUTER & GRAPHIC DESIGN COURSES					
CODE	COURSE	HOURS	DATE	TIME	AMOUNT
DA001	ICDL Standard Profile Certification	168	2 JAN 2019	5:00 PM	BD 840
			9 FEB 2019	9:00 AM	
			9 MAR 2019	5:00 PM	
			20 APR 2019	9:00 AM	
			11 MAY 2019	5:00 PM	
			9 JUN 2019	9:00 AM	
			13 JUL 2019	5:00 PM	
			17 AUG 2019	9:00 AM	
			14 SEP 2019	5:00 PM	
			12 OCT 2019	9:00 AM	
			6 NOV 2019	5:00 PM	
15 DEC 2019	9:00 AM				
DA002	Adobe Photoshop Beginner	22	5 JAN 2019	5:00 PM	BD 220
			9 FEB 2019	9:00 AM	
			16 MAR 2019	5:00 PM	
			20 APR 2019	9:00 AM	
			21 MAY 2019	5:00 PM	
			20 JUN 2019	9:00 AM	
			13 JUL 2019	5:00 PM	
			17 AUG 2019	9:00 AM	
			7 SEP 2019	5:00 PM	
			13 OCT 2019	9:00 AM	
			2 NOV 2019	5:00 PM	
15 DEC 2019	9:00 AM				

COMPUTER & GRAPHIC DESIGN COURSES					
CODE	COURSE	HOURS	DATE	TIME	AMOUNT
DA003	Adobe Photoshop Advanced	16	2 JAN 2019	5:00 PM	BD 160
			9 FEB 2019	9:00 AM	
			9 MAR 2019	5:00 PM	
			20 APR 2019	9:00 AM	
			11 MAY 2019	5:00 PM	
			9 JUN 2019	9:00 AM	
			13 JUL 2019	5:00 PM	
			17 AUG 2019	9:00 AM	
			14 SEP 2019	5:00 PM	
			12 OCT 2019	9:00 AM	
			6 NOV 2019	5:00 PM	
			15 DEC 2019	9:00 AM	
DA004	Adobe InDesign CS6 Beginner	22	5 JAN 2019	5:00 PM	BD 220
			9 FEB 2019	9:00 AM	
			16 MAR 2019	5:00 PM	
			20 APR 2019	9:00 AM	
			21 MAY 2019	5:00 PM	
			20 JUN 2019	9:00 AM	
			13 JUL 2019	5:00 PM	
			17 AUG 2019	9:00 AM	
			7 SEP 2019	5:00 PM	
			13 OCT 2019	9:00 AM	
			2 NOV 2019	5:00 PM	
			15 DEC 2019	9:00 AM	

COMPUTER & GRAPHIC DESIGN COURSES					
CODE	COURSE	HOURS	DATE	TIME	AMOUNT
DA005	Adobe InDesign CS6 Advanced	BD 220	2 JAN 2019	5:00 PM	BD 220
			9 FEB 2019	9:00 AM	
			9 MAR 2019	5:00 PM	
			20 APR 2019	9:00 AM	
			11 MAY 2019	5:00 PM	
			9 JUN 2019	9:00 AM	
			13 JUL 2019	5:00 PM	
			17 AUG 2019	9:00 AM	
			14 SEP 2019	5:00 PM	
			12 OCT 2019	9:00 AM	
			6 NOV 2019	5:00 PM	
			15 DEC 2019	9:00 AM	
DA006	Adobe Illustrator CS6	BD360	5 JAN 2019	5:00 PM	BD 360
			9 FEB 2019	9:00 AM	
			16 MAR 2019	5:00 PM	
			20 APR 2019	9:00 AM	
			21 MAY 2019	5:00 PM	
			20 JUN 2019	9:00 AM	
			13 JUL 2019	5:00 PM	
			17 AUG 2019	9:00 AM	
			7 SEP 2019	5:00 PM	
			13 OCT 2019	9:00 AM	
			2 NOV 2019	5:00 PM	
			15 DEC 2019	9:00 AM	

COMPUTER & GRAPHIC DESIGN COURSES					
CODE	COURSE	HOURS	DATE	TIME	AMOUNT
DA007	ICT Essentials for Career Development Certification	72	6 JAN 2019	4:00 PM	BD 360
			11 FEB 2019	10:00 AM	
			16 MAR 2019	4:00 PM	
			6 APR 2019	10:00 AM	
			18 MAY 2019	4:00 PM	
			15 JUN 2019	10:00 AM	
			14 JUL 2019	4:00 PM	
			24 AUG 2019	10:00 AM	
			8 SEP 2019	4:00 PM	
			12 OCT 2019	10:00 AM	
			2 NOV 2019	4:00 PM	
14 DEC 2019	10:00 AM				
DA008	ICDL-Social Media Profile Certification	45	2 JAN 2019	5:00 PM	BD 225
			9 FEB 2019	9:00 AM	
			9 MAR 2019	5:00 PM	
			20 APR 2019	9:00 AM	
			11 MAY 2019	5:00 PM	
			9 JUN 2019	9:00 AM	
			13 JUL 2019	5:00 PM	
			17 AUG 2019	9:00 AM	
			14 SEP 2019	5:00 PM	
			12 OCT 2019	9:00 AM	
			6 NOV 2019	5:00 PM	
			15 DEC 2019	9:00 AM	

COMPUTER & GRAPHIC DESIGN COURSES					
CODE	COURSE	HOURS	DATE	TIME	AMOUNT
DA009	ICDL- Module Digital Marketing	25	2 JAN 2019	5:00 PM	BD 550
			9 FEB 2019	9:00 AM	
			9 MAR 2019	5:00 PM	
			20 APR 2019	9:00 AM	
			11 MAY 2019	5:00 PM	
			9 JUN 2019	9:00 AM	
			13 JUL 2019	5:00 PM	
			17 AUG 2019	9:00 AM	
			14 SEP 2019	5:00 PM	
			12 OCT 2019	9:00 AM	
			6 NOV 2019	5:00 PM	
			15 DEC 2019	9:00 AM	
DA010	Infographics	24	2 JAN 2019	5:00 PM	BD 240
			9 FEB 2019	9:00 AM	
			9 MAR 2019	5:00 PM	
			20 APR 2019	9:00 AM	
			11 MAY 2019	5:00 PM	
			9 JUN 2019	9:00 AM	
			13 JUL 2019	5:00 PM	
			17 AUG 2019	9:00 AM	
			14 SEP 2019	5:00 PM	
			12 OCT 2019	9:00 AM	
			6 NOV 2019	5:00 PM	
			15 DEC 2019	9:00 AM	

MANAGEMENT COURSES					
CODE	COURSE	HOURS	DATE	TIME	AMOUNT
DA001	Effective Training Skills	20	2 JAN 2019	11:00 AM	BD 1200
			9 FEB 2019	6:00 PM	
			9 MAR 2019	11:00 AM	
			20 APR 2019	6:00 PM	
			11 MAY 2019	11:00 AM	
			9 JUN 2019	6:00 PM	
			13 JUL 2019	11:00 AM	
			17 AUG 2019	6:00 PM	
			14 SEP 2019	11:00 AM	
			12 OCT 2019	6:00 PM	
			6 NOV 2019	11:00 AM	
15 DEC 2019	6:00 PM				
DA002	Basic skills of Quality Training Specialist	60	2 JAN 2019	5:00 PM	BD 1200
			9 FEB 2019	9:00 AM	
			9 MAR 2019	5:00 PM	
			20 APR 2019	9:00 AM	
			11 MAY 2019	5:00 PM	
			9 JUN 2019	9:00 AM	
			13 JUL 2019	5:00 PM	
			17 AUG 2019	9:00 AM	
			14 SEP 2019	5:00 PM	
			12 OCT 2019	9:00 AM	
			6 NOV 2019	5:00 PM	
15 DEC 2019	9:00 AM				

MANAGEMENT COURSES					
CODE	COURSE	HOURS	DATE	TIME	AMOUNT
DA003	استراتيجيات الموارد البشرية (البرنامج المتكامل لمديري وخصائي الموارد البشرية)	60	2 JAN 2019	4:00 PM	BD 900
			9 FEB 2019	10:00 AM	
			9 MAR 2019	4:00 PM	
			20 APR 2019	10:00 AM	
			11 MAY 2019	4:00 PM	
			9 JUN 2019	10:00 AM	
			13 JUL 2019	4:00 PM	
			17 AUG 2019	10:00 AM	
			14 SEP 2019	4:00 PM	
			12 OCT 2019	10:00 AM	
			6 NOV 2019	4:00 PM	
15 DEC 2019	10:00 AM				
DA004	البرنامج المتكامل لإدارة الوقت والذات والضغوطات في العمل	60	5 JAN 2019	4:00 PM	BD 600
			9 FEB 2019	10:00 AM	
			16 MAR 2019	4:00 PM	
			20 APR 2019	10:00 AM	
			21 MAY 2019	4:00 PM	
			20 JUN 2019	10:00 AM	
			13 JUL 2019	4:00 PM	
			17 AUG 2019	10:00 AM	
			7 SEP 2019	4:00 PM	
			13 OCT 2019	10:00 AM	
			2 NOV 2019	4:00 PM	
15 DEC 2019	10:00 AM				

MANAGEMENT COURSES					
CODE	COURSE	HOURS	DATE	TIME	AMOUNT
DA005	الابداع والتميز في خدمة العملاء اعداد المدربين	20	2 JAN 2019	4:00 PM	BD 300
			9 FEB 2019	10:00 AM	
			9 MAR 2019	4:00 PM	
			20 APR 2019	10:00 AM	
			11 MAY 2019	4:00 PM	
			9 JUN 2019	10:00 AM	
			13 JUL 2019	4:00 PM	
			17 AUG 2019	10:00 AM	
			14 SEP 2019	4:00 PM	
			12 OCT 2019	10:00 AM	
			6 NOV 2019	4:00 PM	
			15 DEC 2019	10:00 AM	
DA006	اعداد المدربين	60	2 JAN 2019	4:00 PM	BD 600
			9 FEB 2019	10:00 AM	
			9 MAR 2019	4:00 PM	
			20 APR 2019	10:00 AM	
			11 MAY 2019	4:00 PM	
			9 JUN 2019	10:00 AM	
			13 JUL 2019	4:00 PM	
			17 AUG 2019	10:00 AM	
			14 SEP 2019	4:00 PM	
			12 OCT 2019	10:00 AM	
			6 NOV 2019	4:00 PM	
			15 DEC 2019	10:00 AM	

MANAGEMENT COURSES					
CODE	COURSE	HOURS	DATE	TIME	AMOUNT
DA007	Managing Selling	18	2 JAN 2019	4:00 PM	BD 900
			9 FEB 2019	10:00 AM	
			9 MAR 2019	4:00 PM	
			20 APR 2019	10:00 AM	
			11 MAY 2019	4:00 PM	
			9 JUN 2019	10:00 AM	
			13 JUL 2019	4:00 PM	
			17 AUG 2019	10:00 AM	
			14 SEP 2019	4:00 PM	
			12 OCT 2019	10:00 AM	
			6 NOV 2019	4:00 PM	
			15 DEC 2019	10:00 AM	
DA008	Leadership & Management	18	5 JAN 2019	4:00 PM	BD 600
			9 FEB 2019	10:00 AM	
			16 MAR 2019	4:00 PM	
			20 APR 2019	10:00 AM	
			21 MAY 2019	4:00 PM	
			20 JUN 2019	10:00 AM	
			13 JUL 2019	4:00 PM	
			17 AUG 2019	10:00 AM	
			7 SEP 2019	4:00 PM	
			13 OCT 2019	10:00 AM	
			2 NOV 2019	4:00 PM	
			15 DEC 2019	10:00 AM	

MANAGEMENT COURSES					
CODE	COURSE	HOURS	DATE	TIME	AMOUNT
DA009	المحاسبة المالية ونظام الرقابة الداخلية	30	2 JAN 2019	4:00 PM	BD 300
			9 FEB 2019	10:00 AM	
			9 MAR 2019	4:00 PM	
			20 APR 2019	10:00 AM	
			11 MAY 2019	4:00 PM	
			9 JUN 2019	10:00 AM	
			13 JUL 2019	4:00 PM	
			17 AUG 2019	10:00 AM	
			14 SEP 2019	4:00 PM	
			12 OCT 2019	10:00 AM	
			6 NOV 2019	4:00 PM	
			15 DEC 2019	10:00 AM	

