

Training the Trainer: Effective Training Skills



PROGRAMME OBJECTIVES:

On successful completion of this course, trainers will be able to:

1. Discuss key principles and models of teaching and learning and apply them in an educational context
2. Design lesson plans and deliver sessions demonstrating the relationship between learning outcomes, content and assessment
3. Identify the diversity of learners and accommodate their differing developmental levels, learning styles and any special needs in the planning for the programme: lesson structure (ice-breakers, activities, closure); resources; communications; classroom organization
4. Design a variety of learning resources and apply them and other media to enhance teaching and learning for the diversity of learners
5. Use authentic problems and group work to simulate the real-life or work environment and motivate a diversity of learners
6. Reflect on learning and teaching, including feedback given and received, and plan for change.

CONTENTS:

- Effective Training Strategies
- Introduction " Effective Training Strategies"
- Modules of the training program (for 20 hours)
 - I: (Duration: 2 hours) Good lesson components.
 - II: (Duration: 2 hours) Introductory activity
 - III: (Duration: 2 hours) Effective learning objectives
 - IV: (Duration: 4 hours) Differentiated learning
 - V: (Duration: 4 hours) Cooperative learning (cooperative groups)
 - VI: (Duration: 2 hours) Conclusion Lesson
 - VII: (Duration: 4 hours) Implementation of Typical lesson

TARGET TRAINEES: Trainers and any staff who work in the facilitation of learning experiences.

DURATION : 20hours

CERTIFICATE: To receive a 'Completion Certificate' trainers must demonstrate competency in each assessment.