**Delmon Academy for**
**Computer & Managerial Sciences**
**P.O.Box: 2469**
Kingdom of Bahrain
Tel: 973-77111176
Fax: 973- 17910884
E-Mail: Info@ delmonacademy.com

**أكاديمية دلمون**
**للكمبيوتر والعلوم الإدارية**
**ص.ب.: 2469**
**مملكة البحرين**
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# Trainer Eligibility Form

**Trainer: Ms. EMAN Hameed ALMAHARI**

**Course:** Business skills – Account

| Item | Description |
|---|---|
| **1.0** | **Qualifications** |

**Education**

Sep2019 - Jan2024

UNIVERSITY OF BAHRAIN

Bachelor's in business management.

**Certificates**

ICB LEVEL 2 IN BOOKKEEPING| DEC 2025

TO Present Utilized Sage and Xero for automated data entry, bank reconciliation, and generating financial statements. Handled accounts payable/receivable and reconciled supplier statements with high accuracy.

ACCA LEVEL 4 IN ACCOUNTING AND BUSINESS | OCT 2025 TO DEC 2O25

Proficient in the principles of double-entry bookkeeping, Gained expertise in cost accounting techniques, budgeting

PROCUREMENT & LOGISTICS CERTIFICATE |APR 2025

Applied supply chain principles to streamline procurement workflows and improve delivery timelines

TOT ( Train the trainer certificate) |APR 2024

Adults learn differently than children.

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How to build a course from scratch.

Moving beyond lecturing

Corporate Finance institute -ESG |2023

Head Start Program - INJAZ |2021

Certificates in Innovation Camp - Program |2020

## 2.0 Experience

April 2024 until now

Trainer at Delmon Academy

Sep 2023- Jan2024

A- Academy l

Account Teacher

-Delivered comprehensive accounting courses for both undergraduate and graduate university students, encompassing topics such as financial accounting, managerial accounting, auditing, and taxation.

-Improvement in presentation and communication skills, with the ability to explain complex concepts in a clear and understandable manner.

Sep 2023 - Nov 2023

OL - Learning Academyl Part Time

Account Teacher

-It is a good career improvement as being a teacher for university student. It has been my dream for a long time.

-Conducting interactive and engaging accounting and business Management classes to university students.

-Creating lesson plans, course materials, and assignments.

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June 2023- October2023

-Batelco Telecommunication Company l Trainee - Internal Audit executing audit procedures and testing controls as well as Conducted detailed reviews of financial documents and Develop and update audit programs .

| 3.0 | Training Competencies |
|---|---|

PERSONAL INFORMATION:

Date of Birth: 4/12/2001

Nationality: Bahraini

Religion: Muslim

Contact Details

35989869

Emanalmahari@yahoo.com

LinkedIn; Eman Almahari

**SKILLS:**

-High degree of commitment, responsibility, and punctuality

-Microsoft skills

-Time Management

- Self-motivated

-Teaching Children

-Teaching adults

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## INTERESTS:

- Reading
- Writing

## ABOUT ME

Motivated senior bachelor student with excellent organizational and interpersonal skills with a strong passion for teaching. Seeking to apply my management and accounting skills to work in a cooperative and creative environment in the business sector. Possess excellent communication skills and passion for advocacy that will support your organization's cause

| Remarks | |
|---|---|
| Experience is suitable to the Course | |

Name and signature

Eman Almahar

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